

*The Town of Orleans Board Meeting
August 14, 2025*

The Town of Orleans Town Board held a regular scheduled board meeting on August 14, 2025 at 7:00PM at the Wellesley Island Fire Department.

Members Present: Kevin Rarick, Mary Ford-Waterman, Thomas Johnston, and Peter Wilson

Others Present: Tammy Donnelly, Rob Black, Lee Shimel, Rob Company, Pam McDowell, Iris Waterson, Dan Caprio, Randy Beach, Robert Stackel, Jack Woodard, Mike Curtiss, David Beading, Dani Baker, and Andy Greene

Supervisor Rarick called the meeting to order at 7:00pm

1. Approval of minutes- A motion was made by Thomas Johnston and seconded by Peter Wilson to accept the July 2025 minutes as read.

Kevin Rarick, Aye

Peter Wilson Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Aye

Gwen Kirkby, Absent All in favor motion carried.

2. Financial Report – Robert Stakel accountant spoke to the town board and stated the AUD for 2024 is almost done the monthly reports will be fixed when AUD is finished. Robert apologized for the town's accounting not being up to date. Discussion was held.

3. Resolution adopting Jefferson County Hazard mitigation plan- A motion was made by Peter Wilson and seconded by Thomas Johnston to approve resolution as follows:

**Town of Orleans
PO Box 103
LaFargeville, New York 13656**

"This institution is an equal opportunity provider and employer"

Supervisor

Kevin Rarick 658-4411

Town Clerk

Tammy Donnelly 658-9950

Highway

Superintendent

Brian Kirkby 658-9920

Town Assessor

Dale Raymo 658-4309

Zoning Officer

Lee Shimel 658-2057

Town Council

Gwen Kirkby

Peter Wilson

Mary Ford Waterman

Thomas Johnston

RESOLUTION # 10 of 2025

**ADOPTING THE 2025 JEFFERSON COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, the Orleans Town Board recognizes the threat that hazards pose to people and property within Town of Orleans; and

WHEREAS, the Town of Orleans has prepared a multi-hazard mitigation plan, hereby known as 2025 Jefferson County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2025 Jefferson County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Town of Orleans from the impacts of future hazards and disasters; and

WHEREAS adoption by the Orleans Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Jefferson County Hazard Mitigation Plan.

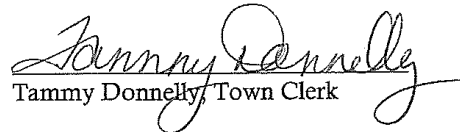
NOW THEREFORE, BE IT RESOLVED by the Town of Orleans, New York, that:

1. The foregoing recitations are incorporated herein and made a part hereof as if set forth herein.
2. In accordance with applicable law and Roberts Rules of Order, the Town Board of the Town of Orleans hereby adopts the 2025 Jefferson County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.
3. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, Pete Wilson, and seconded by Board Member, Tom Johnston, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Peter Wilson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Thomas Johnston, Jr.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Gwendolyn Kirkby	Yes <input type="checkbox"/>	No <input type="checkbox"/> absent

Dated: August 14, 2025


Tammy Donnelly, Town Clerk

4. Amended bond resolution for LaFargeville wastewater treatment disinfection project – A motion was made by Mary Ford-Waterman and seconded by Peter Wilson to approve resolution as follows:

**AMENDED
BOND RESOLUTION II**

At a regular meeting of the Town Board of Orleans, Jefferson County, New York held at its Offices, in said Town of Orleans on the 14 day of August, 2025 at 7:00 **p.m.**, prevailing time.

The meeting was called to order by Supervisor Rarick and upon roll being called, the following were:

	PRESENT	ABSENT
Supervisor Kevin Rarick	<u>✓</u>	_____
Thomas Johnston	<u>✓</u>	_____
Gwendolyn Kirkby	_____	<u>✓</u>
Peter Wilson	<u>✓</u>	_____
Mary Ford-Waterman	<u>✓</u>	_____

The following resolution was offered by Councilman Mary Ford Waterman who moved its adoption, seconded by Councilman Peter Wilson to wit:

AMENDED BOND RESOLUTION DATED August 14, 2025

AN AMENDED BOND RESOLUTION AUTHORIZING THE
ISSUANCE OF SERIAL BONDS OR STATUTORY
INSTALLMENT BONDS IN AN AMOUNT NOT TO EXCEED
\$13,000,000, THE PROCEEDS OF WHICH ARE TO BE USED
TO FINANCE THE TOWN OF ORLANS LAFARGEVILLE
WASTERWATER TREATMENT DISINFECTION PROJECT

BE IT RESOLVED, by the Town Board of Orleans, Jefferson County, New York, as follows:

Section 1. The Town passed a Bond Resolution on March 10, 2022 and an Amended Bond Resolution on June 13, 2024, to finance the Town of Orleans Wastewater Treatment Disinfection Project. This Amended Bond Resolution shall authorize an amount not to exceed \$13,000,00, due to increased project costs.

Section 2. The Town Board of Orleans in the interest of certain of its citizens of the Town of Orleans and as Governing Board finds that it is required by the State Pollutant Discharge Elimination Systems to include the additional of disinfection to the treatment process at the

Lafargeville Treatment Plant. The estimated maximum cost for such improvements is \$13,000,000.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid project is thirty (30) years, pursuant to subdivision 4 of Section 11.00 of the Local Finance. The proposed maturity of the Bonds will be in excess of five years.

Section 4. The plan for the financing of such estimated cost is by the issuance of serial bonds not exceeding \$13,000,000 of said Town hereby authorized to be issued therefore, pursuant to the Local Finance Law.

Section 5. Any grant funds obtained by the Town to fund the capital purposes described in Section 1 of this resolution shall be applied to pay the principal of and interest on the Bonds or any bond anticipation notes issued in anticipation of the Bonds, or, to the extent obligations shall not have been issued under this resolution, may be applied to reduce the maximum amount to be borrowed for such capital purposes.

Section 6. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Bond Resolution.

Section 7. The Supervisor, as Chief Fiscal Officer of the Town, is further authorized to sell all or a portion of the Bonds to the New York State Environmental Facilities Corporation (the "EFC") and/or the United States Department of Agriculture, Rural Development ("Rural Development") in the form prescribed in one or more financing, grant or similar agreements (the "Financing Agreements") between the Town and the EFC and/or Rural Development; to execute and deliver on behalf of the Town one or more Financing Agreements with EFC and/or Rural Development and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain financing from the EFC and/or Rural Development for all or a portion of the costs of the expenditures authorized by this Bond Resolution, and perform the Town's obligations under its Bonds delivered to the EFC and/or Rural Development and the Financing Agreements. The Town Treasurer is further authorized to seek grant funding from such New York State or federal grant programs deemed appropriate and to execute and deliver on behalf of the Town one or more Financing Agreements with the appropriate entities/agencies and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain financing for all or a portion of the costs of the expenditures authorized by this Bond Resolution.

Section 8. The serial bonds and bond anticipation notes authorized to be issued by this resolution are hereby authorized to be consolidated, at the option of the Town Treasurer, the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other bond resolutions previously or hereafter adopted by the Board of Trustees for purposes of sale in to one or more bond or note issues aggregating an amount not to exceed the amount authorized in such resolutions. All matters regarding the sale of the bonds, including the dated date of the bonds, the use of electronic bidding, the consolidation of the serial bonds and the bond anticipation notes with other issues of the Town and the serial maturities of the bonds are hereby delegated to the Town Treasurer, the Chief Fiscal Officer of the Town.

Section 9. The faith and credit of said Town of Orleans Jefferson County, New York are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall become due and payable. Annual tax revenue shall be made in each year sufficient to pay the principal of, and interest on, such bonds becoming due and payable in such year.

Section 10. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the statutory installment bonds herein authorized, including renewal of such notes, is hereby delegated to the Supervisor of the Town Board, the Chief Fiscal Officer. Such notes shall be of such terms, form and contents and shall be sold in such manner as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 11. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit, or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or
- (3) such obligations are authorized in violation of the provisions of the Constitution.

Section 12. Upon this resolution taking effect, the same be published in full in the Watertown Daily Times, the official newspaper of said Town for such purpose, together with a

notice of the Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

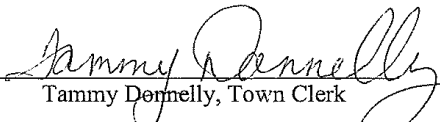
Section 13. This Resolution is subject to permissive referendum, pursuant to Section 35(b)(1) of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on rollcall, which resulted as follows:

	<u>VOTING</u>	
Supervisor Kevin Rarick	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Thomas Johnston	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Gwendolyn Kirkby	Absent Yes <input type="checkbox"/>	No <input type="checkbox"/>
Peter Wilson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

The Resolution was thereupon declared duly adopted.

The above Resolution is a true, complete and accurate copy of a resolution made and seconded at a regular meeting of the Town Board of the Town of Orleans held August 14, 2025.



Tammy Donnelly, Town Clerk

5. Resolution for Whiskey St. culvert replacement – A motion was made by Peter Wilson and seconded by Thomas Johnston to approve the resolution as follows:

Town of Orleans

PO Box 103

LaFargeville, New York 13656

"This institution is an equal opportunity provider and employer"

Supervisor
Kevin Rarick 658-4411
Town Clerk
Tammy Donnelly 658-9950
Highway Superintendent
Robby Black 658-9920
Town Assessor
Dale Raymo 658-4309

Zoning Officer
Lee Shimel

Town Council
Gwen Kirkby
Peter Wilson
Mary Ford-Waterman
Thomas Johnston

Board Resolution # 12
Negative Declaration – Whiskey St. Culvert Replacement

WHEREAS, the Town of Orleans is proposing the replacement of two culverts located along Whiskey St. and Cemetery Rd., and

WHEREAS, in conjunction with said project, a short environmental assessment form (SEAF) has been prepared, and

WHEREAS, the Board has been designated lead agency for the project, and

WHEREAS, the Board has made certain findings as set forth in Part 2 of the SEAF, and

WHEREAS, the impacts identified in Part 2 of the EAF are relatively minor and, in fact, are primarily a result of the construction of the project, and therefore, will result in only temporary disturbances to the environment, and

WHEREAS, as a result of the same, there appears to be no significant long-term impacts for the project;

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of Orleans, as lead agency for the proposed project, does hereby make and determine that a negative declaration be prepared as the project will not result in large or important impacts and will not have a significant impact on the environment.

The foregoing Resolution was offered by Board Member Peter Wilson and seconded by Board Member Tom Johnston and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Peter Wilson	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Mary Ford-Waterman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Thomas Johnston	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Gwen Kirkby	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

CERTIFICATION:

I, Tammy Donnelly, Clerk of the Town of Orleans, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Orleans held on August 14, 2025, and it is on file and of record and that said resolution has not been altered, amended or revoked and it is in full force and effect.

Dated: 8/14/25



Tammy Donnelly, Town Clerk

6. Lamar billboard discussion – Jim Burrows spoke and stated he spoke with Lamar, and they are currently paying the town only \$700.00 per year for rental. Lamar would like to renew lease with a max increase to \$1,000 dollars per year. Discussion was held. Town board does not want to renew lease and would like the billboard removed from town property located at our sewer plant in Fishers landing on Rte. 12. Jim Burrows will send Lamar a letter and have them remove the billboard from town property immediately. A motion was made by Peter Wilson and seconded by Thomas Johnston to have Lamar removed the billboard.

Kevin Rarick, Aye
Peter Wilson Aye
Thomas Johnston, Aye
Mary Ford-Waterman, Aye
Gwen Kirkby, Absent All in favor motion carried.

7. Rob Black update- Rob gave update on the roads he paved. Discussion was held. Rob updated board on water and sewer department.

8. Rob Company update- La Sewer received a \$50,000 engineering grant. McDonald's on Rte. 12 will be replacing some of our sewer lines.

9. Cross island farms- Culvert pipe is clogged. Rob Black stated he had checked the pipe with camera. Rob will look at it in fall.

10. Mike Curtiss asked if new owner of Bonnie Smalls property can build over sewer lines. The answer was no.

11. Bills were audited in the amount of \$ 456,611.11

12. Town Clerk Report Reviewed

A motion was made by Kevin Rarick and seconded by Thomas Johnston to go into executive session for possible litigation.

Kevin Rarick, Aye
Peter Wilson Aye
Thomas Johnston, Aye
Mary Ford-Waterman, Aye
Gwen Kirkby, Absent All in favor motion carried.

Entered 7:44pm

Exited 8:25pm

A motion was made by Peter Wilson and seconded by Thomas Johnston to adjourn meeting.

Kevin Rarick, Aye
Peter Wilson Aye
Thomas Johnston, Aye
Mary Ford-Waterman, Aye

Gwen Kirkby, Absent All in favor motion carried.

Meeting adjourned at 8:26pm

Respectfully submitted.

Tammy Donnelly

Town Clerk