

*The Town of Orleans Board Meeting
June 12, 2025*

The Town of Orleans Town Board held a regular scheduled board meeting on June 12, 2025 at 7:00PM at the municipal building in LaFargeville.

Members Present: Kevin Rarick, Mary Ford-Waterman, Thomas Johnston, Gwen Kirkby, and Peter Wilson

Others Present: Tammy Donnelly, Rob Black, Lee Shimel, Rob Company, Dan Caprio, Manny Jerome, and Pam McDowell

Supervisor Rarick called the meeting to order at 7:01pm

1. Approval of minutes- A motion was made by Thomas Johnston and seconded by Gwen Kirkby to accept the May 2025 minutes as read.

*Kevin Rarick, Aye
Peter Wilson Aye
Thomas Johnston, Aye
Mary Ford-Waterman, Aye
Gwen Kirkby, Aye All in favor motion carried.*

2. Tennis Courts Fishers Landing- Steve Fisher spoke to Supervisor Rarick to let him know he will be having the tennis court redone in July.

3. Rob Black – DPW will be flushing hydrants in LaFargeville and Fishers Landing

Jetter Trailer is not working great Rob would like to put on auction site.

Quote for Vac trailer for DPW would like board to think about.

Transfer site – Discussion was held regarding construction debris and brush. A motion was made by Mary Ford-Waterman and seconded by Thomas Johnston to no longer accept construction debris or brush from contractors. Town of Orleans residential use only.

*Kevin Rarick, Aye
Peter Wilson Aye
Thomas Johnston, Aye
Mary Ford-Waterman, Aye
Gwen Kirkby, Aye All in favor motion carried.*

Town signs will continue to go up.

Rob Black got back to the board on the International Dump Truck he received a quote for, the tariff charge will be \$175.00, discussion was held. No decision was made on the purchase of the truck.

The LA Water Tower quote is \$1,900. Rob will be scheduling to have tower inspection done.

Transfer Switch for Spicer Bay in Clayton will cost \$1,200.00, Rob will purchase.

4. Resolution for Whiskey St. culvert replacement & Short Form Assessment Form- As follows

Town of Orleans
PO Box 103
LaFargeville, New York 13656

"This institution is an equal opportunity provider and employer"

Supervisor
 Kevin Rarick 658-4411
Town Clerk
 Tammy Donnelly 658-9950
Highway Superintendent
 Robby Black 658-9920
Town Assessor
 Dale Raymo 658-4309

Zoning Officer
 Lee Shimel
Town Council
 Gwen Kirkby
 Peter Wilson
 Mary Ford-Waterman
 Thomas Johnston

Board Resolution #5

Notice of Intent to Declare Lead Agency – Whiskey St. Culvert Replacement

WHEREAS, the Town of Orleans is proposing replacement of two culverts located along Whiskey St. and Cemetery Rd., and

WHEREAS, the construction of the work and all other actions of the Town in connection therewith are subject to compliance with the provisions of the State Environmentally Quality Review Act and the regulations promulgated thereunder at 6 NYCRR, Part 617 ("SEQR"), and

WHEREAS, at a regular meeting of this Board held on June 12, 2025, the Town Board of the Town of Orleans desires to serve and act as the lead agency for the purposes of SEQR; and

WHEREAS, the proposed action is a SEQR Unlisted Action; and

WHEREAS, to aid the Town Board of the Town of Orleans in determining whether the Action may have a significant impact on the environment, Part 1 of a Short Environmental Assessment Form ("EAF") dated June 4, 2025 has been prepared by the Town's engineer and a copy of which has been filed with the Town Clerk.

The foregoing Resolution was offered by Board Member Peter Wilson and seconded by Board Member Gwen Kirkby and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Peter Wilson	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Mary Ford-Waterman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Thomas Johnston	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>
Gwen Kirkby	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Absent <input type="checkbox"/>

CERTIFICATION:

I, Tammy Donnelly, Clerk of the Town of Orleans, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Orleans held on June 12, 2025, and it is on file and of record and that said resolution has not been altered, amended or revoked and it is in full force and effect.

Dated:

Tammy Donnelly
 Tammy Donnelly, Town Clerk

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

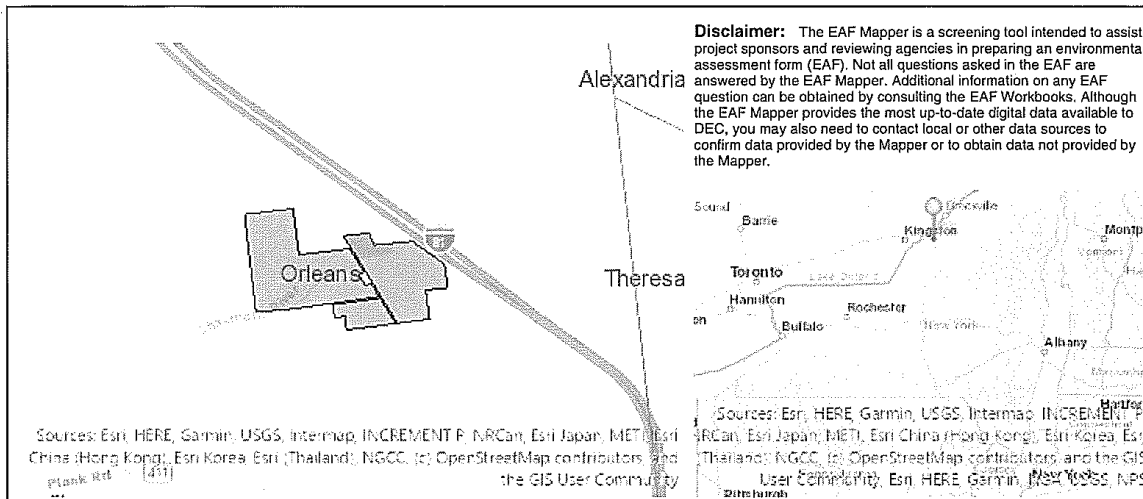
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Orleans			
Name of Action or Project: Whiskey St. Culvert Replacement			
Project Location (describe, and attach a location map): Culverts are located along Whiskey St and Cemetery Rd: Culvert 1: ~ 44.212 N, 75.924 W // CULVERT 2: ~ 44.219 N , 75.918 W			
Brief Description of Proposed Action: The Town of Orleans proposes to replace two box culvert structures with new box culvert structures of the same size and dimensions, to allow freedom of travel on the public road and to ensure no restriction of surface water flow through the culverts.			
Name of Applicant or Sponsor: Town Supervisor		Telephone: 315-658-9950 E-Mail: orleanssuper@aol.com	
Address: 20558 Sunrise Ave			
City/PO: LaFargeville		State: NY	Zip Code: 13656
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYDEC: Freshwater Wetlands General Permit (GP-0-25-003)			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		Less than 1 acres	
b. Total acreage to be physically disturbed?		Less than 1 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): Wetland/Riverine			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ The replacement of the culvert will require minimal site excavation. Necessary controls will be used to ensure all construction actions are within regulatory requirements. _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? An IPAC DOI USFWS Species List and Technical Assistance Letter will be generated for reference with this application.	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ The culverts will ensure storm water and surface water can maintain appropriate levels and flows during seasonal fluctuations. _____	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

PRINT FORM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No



LETTER OF POSITIVE JURISDICTION – FRESHWATER WETLANDS

05/28/2025
Robb Myers
745 Graves St, Clayton, NY, 13624, USA
Sent via email to: rwm@fourthcoast.com

Re: DEC Freshwater Wetlands Parcel Jurisdictional Determination for Parcel 22.00-1-32 (SWIS ID: 22460022.00-1-32), Jefferson County.

Dear Robb Myers,

Based on the parcel identified in your request, the New York State Department of Environmental Conservation (DEC) has determined that the parcel contains freshwater wetlands and/or freshwater wetland adjacent areas (AA) regulated by DEC pursuant to Article 24 of the Environmental Conservation Law (ECL). The parcel contains freshwater wetland that meets an Unusual Importance (UI) Criterion by being previously included on the New York State Freshwater Wetland Maps by the department as a regulated wetland on or before December 31, 2024. The wetland and/or regulated adjacent areas were determined to be Class III because it is contiguous to fresh surface waters having classifications of C.

The table below identifies the highest class of jurisdictional wetlands and/or adjacent area(s) within the parcel.

Tax ID #:	Highest Wetland Class
22460022.00-1-32	Class 3

This determination shall remain valid for five years from the date of this letter (through 05/26/2030).

An Article 24 permit from DEC is required for any regulated activity planned or proposed to be undertaken within regulated wetlands or their regulated adjacent areas.

A freshwater wetlands delineation is necessary to determine the precise boundary of jurisdictional wetlands areas on the subject parcel.

Please use this link <https://dec.ny.gov/nature/waterbodies/wetlands/freshwater-wetlands-program/freshwater-wetland-jurisdictional-determination> to identify and contact the appropriate DEC Regional Office prior to undertaking any regulated activities on the



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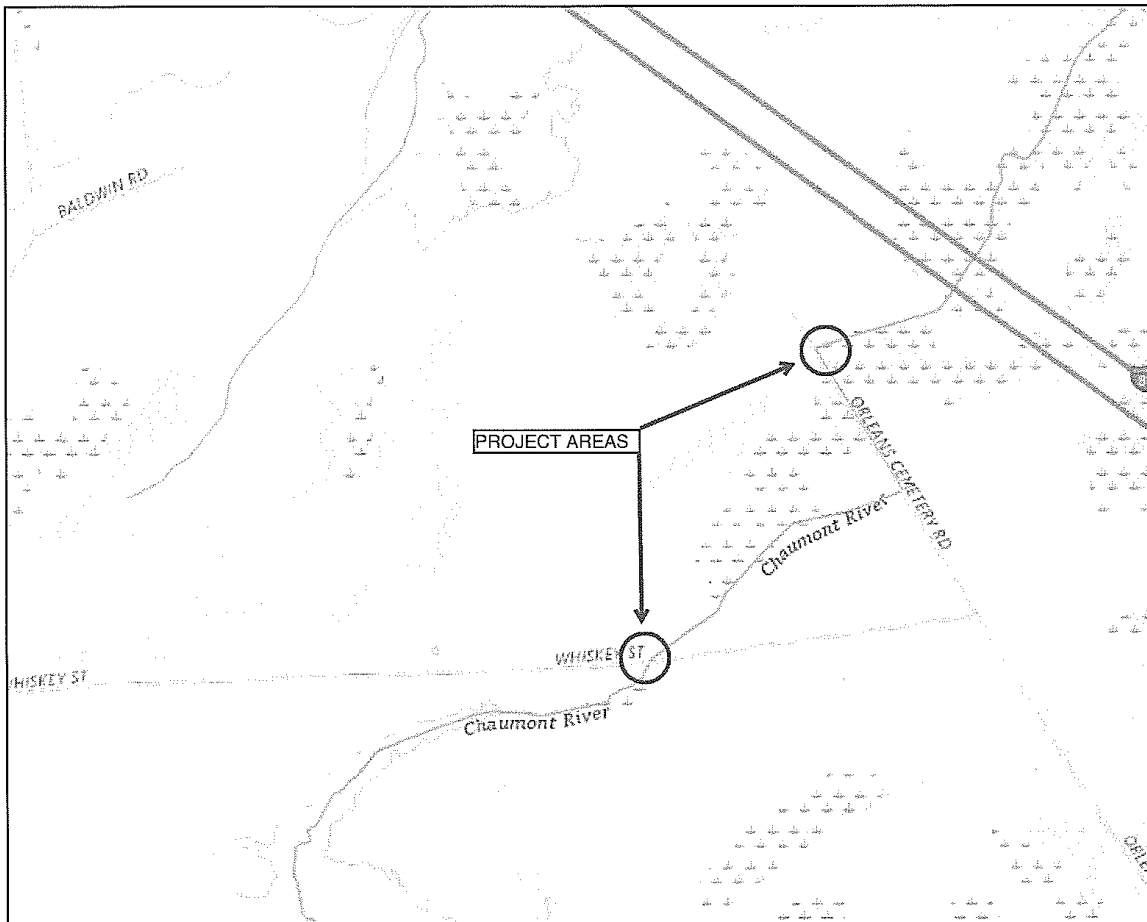
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Whiskey St. Culvert Topo Map



6/9/2025

USGS The National
Program, Geographical

5. *Rob Company Resolution for LA Sewer WWTP – Rob Company completed the Full Environmental Assessment form. Resolution as follows:*

Town of Orleans
20558 Sunrise Ave
LaFargeville, New York 13656

"This institution is an equal opportunity provider and employer"

Supervisor
Kevin Rarick 658-9950
Town Clerk
Tammy Donnelly 658-9950
Highway Superintendent
Robby Black 658-8008
Town Assessor
Dale Raymo 658-4309

Zoning Officer
Lee Shimel

Town Council
Gwen Kirkby
Peter Wilson
Mary Ford-Waterman
Thomas Johnston

Board Resolution # 6

Notice of Intent to Declare Lead Agency – LaFargeville Wastewater Treatment Facility Improvements

WHEREAS, the Town of Orleans is proposing improvements to the LaFargeville Treatment Plant as outlined in a NY DEC Consent Order, to increase hydraulic capacity to a 30-day average flow of 100,000 gallons per day meeting the more stringent effluent limits required by the DEC; and

WHEREAS, the construction of the work and all other actions of the Town in connection therewith are subject to compliance with the provisions of the State Environmentally Quality Review Act and the regulations promulgated thereunder at 6 NYCRR, Part 617 ("SEQR"), and

WHEREAS, at a regular meeting of this Board held on June 12, 2025, the Town Board of the Town of Orleans desires to serve and act as the lead agency for the purposes of SEQR; and

WHEREAS, the proposed action is a SEQR Type 1 Action; and

WHEREAS, to aid the Town Board of the Town of Orleans in determining whether the Action may have a significant impact on the environment, Part 1 of a Long Environmental Assessment Form ("EAF") dated June 3, 2025 has been prepared by the Town's engineer and a copy of which has been filed with the Town Clerk.

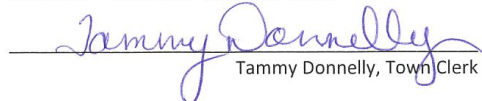
The foregoing Resolution was offered by Board Member Gwen Kirkby and seconded by Board Member Thomas Johnston and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	YES <u>X</u>	NO ___	Absent ___
Peter Wilson	YES <u>X</u>	NO ___	Absent ___
Mary Ford-Waterman	YES <u>X</u>	NO ___	Absent ___
Thomas Johnston	YES <u>X</u>	NO ___	Absent ___
Gwen Kirkby	YES ___	NO ___	Absent ___

CERTIFICATION:

I, Tammy Donnelly, Clerk of the Town of Orleans, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Orleans held on June 12, 2025 and it is on file and of record and that said resolution has not been altered, amended or revoked and it is in full force and effect.

Dated:


Tammy Donnelly, Town Clerk

Resolution for Public Hearing for LaFargeville WWTP- Resolution as follows.

RESOLUTION # 7

**A Resolution Authorizing CBDG Application Public Hearing for the Town of Orleans
LaFargeville Wastewater Treatment Facility Project**

At a meeting of the Town of Orleans at 20558 Sunrise Avenue, LaFargeville, NY 13656, on 12 June, 2025, there were:

Present:

Kevin Rarick, Supervisor
Peter Wilson, Deputy Supervisor
Mary Ford-Waterman
Thomas Johnston
Gwen Kirkby

WHEREAS,

The Town Board of the Town of Orleans ("the Board") is considering capital improvements for the Town Wastewater Treatment Facility and is considering authorization of the design, construction, and funding of the Project through local funds and grants through the New York State Community Development Block Grant ("CDBG") administered by the New York State Office of Community Renewal ("OCR")

WHEREAS,

the Board must meet the citizen participation requirements at 24 CFR 570.486 and NYS Homes and Community Renewal's Citizen Participation Plan as amended, which require applicants to follow a citizen participation plan; and

WHEREAS,

applicants must issue a public hearing notice and hold one public hearing for citizen feedback on the community and economic development needs of the applicant community and any proposed project

WHEREAS,

the Board desires to issue a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to Title 24 CFR 570.486 and the Homes and Community Renewal's Citizen Participation Plan of the State of New York, a public hearing on the intent to apply for NYS CDBG funds shall be held on the 10th day of July 2025 at 7:30 PM Eastern Daylight Savings Time, at the Town Offices in LaFargeville, New York, and that notice of the time and place of such hearing shall be in accordance with Title 24 CFR 570.486, and be published once on or before the 3rd day of July 2025, in the Thousand Islands Sun, the official paper of the Town of Orleans.

A motion to adopt the foregoing order was made by Mary Ford-Waterman and seconded by Peter Wilson and upon a roll call vote of the Board was duly adopted as follows:

Kevin Rarick, Supervisor	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Peter Wilson, Deputy Supervisor	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Thomas Johnston	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Gwen Kirkby	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Rob Company stated the income survey to help funding for LA Sewer has gone out to area residents.

The library project is just about done just need to take fuel tank out and set propane tanks.

6. Book drop at Library – A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to purchase a book drop box in the amount of \$6,700

Kevin Rarick, Aye

Peter Wilson Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Aye

Gwen Kirkby, Aye All in favor motion carried.

7. Public Hearing for Spectrum Franchise Agreement-

Public Hearing opened at 7:40pm

Public Hearing Closed at 7:45pm

Discussion was held. There was no public comment.

A motion was made by Gwen Kirkby and seconded by Peter Wilson to approve the Spectrum Franchise Agreement on file in the Town Clerk's office.

Kevin Rarick, Aye

Peter Wilson Aye

Thomas Johnston, No

Mary Ford-Waterman, Aye

Gwen Kirkby, Aye 4-1 in favor motion carried.

8. Lee Shimmel- Lee attended the speed reduction meeting, Lee updated town board on meeting. Discussion was held.

9. Town Clerk report reviewed

10. Jim Burrows would like to go into executive session regarding contract – A motion was made by Thomas Johnston and seconded by Peter Wilson.

Kevin Rarick, Aye

Peter Wilson Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Aye

Gwen Kirkby, Aye All in favor motion carried.

Entered at 8:15pm

Exited at 8:30pm

11. Bills were audited in the amount of \$320,977.70

A motion was made by Gwen Kirkby to adjourn the meeting.

Kevin Rarick, Aye

Peter Wilson Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Aye

Gwen Kirkby, Aye All in favor motion carried.

Meeting Adjourned at 8:31pm

Respectfully submitted.

Tammy Donnelly

Town Clerk